

Lady Boswell's School Parent Teacher Association

Report and Accounts

1 September 2014 – 31 August 2015

Your PTA donated items totalling **£25,389** to school in the 2014-15 academic year. Thank you for supporting our fundraising events – here's what we bought!

Computers for ICT Suite x 16

£5,695



KS1 Reading Books

£2,000

Hall Window

£2,980



Climbing Wall & Soft Landing

£4,119



Floodlights KS2 Playground £2,564

Year R Writing Shed

£285



Parentmail 2014-15

£529

School Badges

£194

Football Bibs & Balls

£119

Portable Hard Drives

£97

Tennis Kit

£424



Playground Noticeboards £1,927



Classroom Contributions £1,800



Enrichment Experiences

£1,665



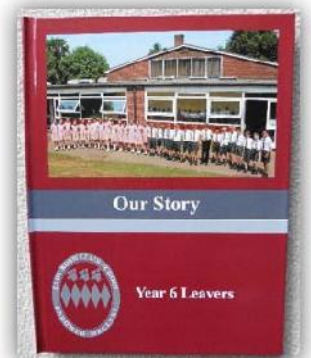
Willow Maintenance £260



Sewing Machines £400



Yearbooks £330



Get Involved!

Getting involved with, supporting and volunteering your help for PTA events is fulfilling, a lot of fun and is vitally important for the school. All of the children at Lady Boswell's benefit from PTA events and fundraising. You do not need to be on the Committee to get involved, you can offer to be a 'Friend of the PTA'. Friends provided support for PTA events but they do not normally attend Committee meetings (which take place once a term).

Would **YOU** like to **join the Committee** or become a **Friend of the PTA**?

Have **YOU** got a good idea for an **event or activity** that could raise money for the school?

Does **YOUR** employer provide **matched funding or support** for your charitable activities?

Do **YOU** have a **skill** that could be useful?

Do **YOU** have **contacts/suppliers** who could help the school save money, to add to the PTA database?

Please contact the PTA by email at: ladyboswellspta@googlemail.com We actively encourage open dialogue so that all parents can 'have their say'. In the last thirteen years your PTA has helped parents raise the amazing sum of almost £159,000. Well done!

Your PTA Committee 2014-15: Sharon Saunders (Chair), Jenny Pollard (Vice Chair), Kate Phillips (Treasurer), Lyndsey Billing (Secretary), Megan Sweeting, Claire Palmer, Judy Brook, Leigh Otto, Susan Clarke, Robert Southwell, Rachel Coates, Julia Newall, Ros Taylor, Helen Kent, Lyndsey Bright, Louisa Scott, Mark Coxon
New members 2015/16: Jennifer Toms, Christina Andrews, Jemma White



LADY BOSWELL'S PTA

www.pta-events.co.uk/lady-boswells

If you haven't yet registered on the PTA website, please do so now. Then go to 'My Account' to complete your details and list your children under 'Class mailing Lists'. If you have forgotten the class password, please contact the School Office.

All products and tickets for PTA events are sold via the website and this had made us a much more efficient organisation. All details are on the website so please support and enjoy our forthcoming events:

Mother's Day Shop	Thursday 3 March
Quiz Night	Friday 18 March
Summer Fair	Saturday 25 June
End of Year BBQ	Saturday 16 July
Midsummer Ball 2017	Saturday 17 June 2017

easyfundraising .org.uk

To date we have raised £3,680 from www.easyfundraising.org.uk, an excellent FREE service where you can shop with your favourite online stores and at the same time, at no cost to you, raise funds for Lady Boswell's.

We currently have 120 registered supporters, out of 224 families in school. If you shop online and have not yet registered, please do so now – we are missing out on free money!

Register your cause as Lady Boswell's School – Sevenoaks and upload the 'Donation Reminder' so you never miss a donation.

Remember to go via www.easyfundraising.org.uk to every retailer's website and they will reward your shopping with a donation to Lady Boswell's.

Review of the Year 2014/15

The Committee is pleased to report a fundraising total for the academic year of **£24,895** and donations to school of **£25,389**.

Fundraising There were many fundraising events during the year including the ever popular and always successful events: the Christmas Bazaar £6,475, Summer Fair £3,350, Quiz Night £1,088, Children's Discos £625, and Cakes Sales £581. Our big fundraiser of the year was the Summer Ball which raised an excellent £10,224. The website easyfundraising raised £787 and the sale of the Rotary Club fireworks tickets, Mother's Day and Father's Day Shops and PTA Tennis raised further funds.

A major initiative this year was the launch of the new PTA website www.pta-events.co.uk/lady-boswells which has proved to be a great success, allowing parents to buy merchandise and book tickets for PTA events directly online.

Your PTA works very hard at organising these events and is pleased that the support received enables the parent body to make a positive contribution to the facilities available to our children. Thank you to all the families who attended our many events throughout the year and to all those parents who helped out.

Matched Funding This is a fantastic scheme whereby employers provide funding for charitable organisations such as the PTA through their employees. It is a very simple yet immensely valuable resource from which extra funding can be raised for our school. In most cases, the company will match pound for pound up to a maximum level per employee each year. We are fortunate to have parents at the school who work for companies that do matched funding including Barclays, HSBC, BNP Paribas, and these parents have accessed thousands of pounds for the PTA in recent years. There are hundreds more companies offering matched funding so please contact your Human Resources department to find out if they operate a scheme and email us at ladyboswellspta@googlemail.com so that we can build a database and hopefully access this funding.

Donations to School These accounts show the analysis of the £25,389 donations to school in 2014-15 and many are pictured.

Outdoors £8,870

Climbing Wall & Soft Landing £4,119, Floodlights £2,564, Playground Noticeboards £1,927, Willow Maintenance £260

IT Equipment £5,793

Computers for ICT Suite x 16 (bringing the total to one for every child in a class) £5,695, Portable hard drives £97

Classrooms £4,085

KS1 Banded Reading Books £2,000, Classroom Contributions (which enable each teacher to purchase £200 of items for their class) £1,800, Writing Shed Year R £285

Structural £2,980

Large Hall Window (with easy access opening to improve ventilation in the hall) £2,980

Enrichment Experiences £1,665

WW1 Workshop £300, Fire of London Day £300, Stone Age Workshop £295, Egyptian Day £385, Greek Day £385

Extra-curricular £943

Tennis kit £424, Sewing machines £400, Football Club bibs & balls £119

Other £1,053

Parentmail 2014-15 £529, Contribution to Yearbooks 2014 £330, School Badges £194

At the start of the current financial year, 1 September 2014, the PTA held £15,054 on deposit in interest bearing accounts with The Charities Aid Foundation (CAF). At 31 August 2015 this figure was £9,918. The Committee continues to work closely with school to agree how funds should be spent and over £11,000 has already been allocated so far in the 2015/16 academic year. The Committee holds the principle that monies raised should be spent within a reasonable time and in a way that can best benefit the pupils and the school.

Kate Phillips, Treasurer

Headteacher's Thanks

On behalf of the children, staff and governors I would like to say a heartfelt thank you to our PTA Committee. These parents work tirelessly for your children, planning and co-ordinating all of the school's fundraising events throughout the year. Everywhere in school there is evidence of their efforts and they fund many 'one-off' learning experiences for the children too. I love to see the pictures here of everything they have bought this year.

We are particularly pleased with the PTA's funding of 16 new computers in the ICT suite, enabling every child in a class now to sit at their own terminal. The new ultra-efficient PTA website has proved extremely popular with parents and it has freed the School Office from receiving hundreds of reply slips, cash and cheques for onward transmission to the PTA. Many thanks to Kate Phillips who, despite having no prior website expertise, had the vision and innovation to create and run the website. The figure for total donations to school of £25,389 this year is quite incredible. I would like to thank each and every member of our PTA Committee for their commitment, energy and hard work this year.

Sharon Saunders, Headteacher

FINANCIAL STATEMENTS

1st SEPTEMBER 2014 - 31st AUGUST 2015

INCOME AND EXPENDITURE

Event	Income £	Expenses £	Surplus/Deficit £	Total	Previous year
				2014/15 £	Note 2013/14 £
Fund Raising					
Fireworks	105.00	0.00	105.00		361.00
Christmas Bazaar	7,375.37	900.34	6,475.03		2,937.65
Children's Discos	1,010.26	385.07	625.19		558.34
Mother's Day Shop	638.70	304.13	334.57		171.75
Quiz Night	1,805.63	717.94	1,087.69		724.31
PTA Tennis	414.99	182.55	232.44		252.00
Father's Day	501.26	268.78	232.48		451.82 <i>Pamper Evening</i>
Cake Sales	581.48	0.00	581.48		749.57
Summer Fair	3,976.40	626.87	3,349.53		3,044.23
Second Hand Uniform Sales	16.00	0.00	16.00		53.66
easyfundraising.org.uk	787.43	0.00	787.43		914.73
charitygiving.co.uk	623.68	0.00	623.68		71.50 <i>Summer Picnic</i>
Summer Ball	19,990.75	9,746.33	10,244.42		13,130.11
Donations to PTA	200.00	0.00	200.00		3,516.10 <i>Parent Donations to Library</i>
					1,062.44 <i>Dragon Boat</i>
	38,026.95	13,132.01	24,894.94	24,894.94	27,999.21
Other Items					
PTA-UK Insurance & Membership	0.00	96.00	-96.00	(1)	-96.00
Sundry Equipment & Supplies	0.00	330.22	-330.22		-161.30
Easter Egg Hunt	0.00	41.45	-41.45		-65.00
Interest on CAF Bank Accounts	56.45	0.00	56.45	(2)	99.88
Contributions to Summer Production	307.27	0.00	307.27		0.00
	363.72	467.67	-103.95		-222.42
Surplus 2014/15 prior to Donations to School				24,790.99	27,776.79

NET ANNUAL INCOME

Surplus 2014/15	24,790.99
Less Donations to School 2014/15	-25,388.55 (4)
Change in Net Assets 2014/15	-597.56

STATEMENT OF ASSETS AS AT 31st AUGUST 2015

	Note	Balance 31/08/15	Balance 31/08/14	Change
Cash Accounts				
CAF Cash Extra Account	(2)	1,000.00	1,000.00	0.00
CAF Gold Extra Account	(2)	8,918.03	14,053.59	-5,135.56
		<u>9,918.03</u>	<u>15,053.59</u>	<u>-5,135.56</u>
Current Assets				
Prepayments	(3)	340.00	0.00	
Balance at Bank		9,918.03	15,053.59	
		<u>10,258.03</u>	<u>15,053.59</u>	
Current Liabilities				
Creditors		0.00	4,198.00	
Net Assets		<u>10,258.03</u>	<u>10,855.59</u>	<u>-597.56</u>

CONSOLIDATED STATEMENT	
Balance brought forward from 31/08/14	10,855.59
Surplus 2014/15	<u>24,790.99</u>
	<u>35,646.58</u>
Less Donations to School 2014/15	-25,388.55
CONSOLIDATED BALANCE CARRIED FORWARD	<u>10,258.03</u>

THIRTEEN YEAR SUMMARY		
	<u>Fundraising</u>	<u>Donations to School</u>
2014/15	£24,895	£25,389
2013/14	£27,999	£38,519
2012/13	£12,382	£8,017
2011/12	£19,651	£13,320
2010/11	£18,790	£15,794
2009/10	£9,301	£13,322
2008/09	£7,091	£4,328
2007/08	£10,457	£7,473
2006/07	£4,554	£5,975
2005/06	£7,850	£5,995
2004/05	£4,942	£7,223
2003/04	£4,534	£2,548
2002/03	£6,150	0
	£158,596	£147,903

NOTES TO THE ACCOUNTS

(1) PTA-UK is the national association of Parent Teacher Associations

(2) CAF = Charities Aid Foundation

(3) Debtors

Deposit paid in advance for Dragon Boat Race September 2015 340.00

(4) Analysis of Donations to School 2014/15

Outdoors

Climbing Wall & Soft Landing	£4,119.00	
Floodlights	£2,564.00	
Playground Noticeboards	£1,927.00	
Willow Maintenance	£260.00	
	<u>£8,870.00</u>	Total Outdoors

IT Equipment

Computers for ICT Suite x 16	£5,695.20	
Portable hard drives	£97.31	
	<u>£5,792.51</u>	Total IT Equipment

Classrooms

KS1 Banded Reading Books	£2,000.00	
Classroom Contributions £200 x 9	£1,800.00	
Writing Shed Year R	£285.00	
	<u>£4,085.00</u>	Total Classrooms

Structural

Large Hall Window	£2,980.00	
	<u>£2,980.00</u>	Total Structural

Enrichment Experiences

WW1 Workshop	£300.00	
Fire of London Day	£300.00	
Stone Age Workshop	£295.00	
Egyptian Day	£385.00	
Greek Day	£385.00	
	<u>£1,665.00</u>	Total Enrichment Experiences

Extra-curricular

Tennis kit	£424.00	
Sewing machines	£400.00	
Football Club bibs & balls	£119.09	
	<u>£943.09</u>	Total Extra-curricular

Other

Parentmail 2014-15	£529.00	
Yearbooks 2014 Contribution	£330.00	
School Badges	£193.95	
	<u>£1,052.95</u>	Total Other

Total Donations to School 2014/15

£25,388.55



Report and Accounts produced by
Kate Phillips, Treasurer
19 January 2016



Accounts examined & approved by
Dan McMillan
17 February 2016